

DRAFT

Minutes of the meeting of the
Guildford LOCAL COMMITTEE
held at 7.00 pm on 13 March 2013
at St Peter's Centre, Ash, GU12 6LU.

Surrey County Council Members:

- * Mr Mark Brett-Warburton (Chairman)
- Mr Graham Ellwood (Vice-Chairman)
- * Mr W D Barker OBE
- * Simon Gimson
- * Mr David Goodwin
- * Mrs Marsha Moseley
- * Mrs Pauline Searle
- * Mr Keith Taylor
- * Mrs Fiona White
- * Mr Keith Witham

Borough / District Members:

- Borough Councillor Mark Chapman
- Borough Councillor Monika Juneja
- * Borough Councillor Lockyer-Knibbs
- * Borough Councillor Nigel Manning
- * Borough Councillor Bob McShee
- * Borough Councillor James Palmer
- * Borough Councillor Tony Phillips
- * Borough Councillor Caroline Reeves
- Borough Councillor Tony Rooth
- * Borough Councillor David Wright

* In attendance

45/12 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from County Councillor Graham Ellwood and Ward Councillors, Monika Juneja, Mark Chapman and Tony Rooth. There were no substitutions.

46/12 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the meeting held on 28 November 2012 were confirmed.

47/12 DECLARATIONS OF INTEREST [Item 3]

Councillor Fiona White said that with regard to Items 13 and 14 she was a Trustee of the Barn Youth Project.

48/12 PETITIONS [Item 4]

Mr James Dennis spoke to the petition that requested measures be put in place to reduce the speed of vehicles travelling on Gole Road. The meeting heard the petition had been supported by all of the residents living on the road. The petition was further supported by Councillor Witham. The formal response to the petition proposed the SCC design team incorporate the request in phase 2 of the Pirbright Village safety scheme study. This proposal was well received.

49/12 MEMBER QUESTION TIME [Item 6]

Councillor Bob McShee asked if it could be possible to provide a direct train service between Guildford and Farnham. Councillor McShee was content with the written response which explained that the county council was in the process of consulting with all stakeholders to develop a new rail strategy.

50/12 PUBLIC QUESTION TIME [Item 5]

Mr Hattersley asked about the implementation of a 40mph speed limit on the A246 from Effingham to West Horsley. The meeting heard that the speed limit would be in effect between Effingham and East Horsley by the end of March.

Mr Shatwell asked if the county council had fulfilled its duty to protect the public by closing footpath 52 where a bridge had become unsafe. Mr Shatwell spoke in response to the formal written answer to ask if the county council might build a replacement bridge. Councillor Keith Taylor explained to the meeting that the situation involved a complex legal situation between the council and a private landowner. He said that as the bridge had been closed to pedestrians the public had been safeguarded and that he would be monitoring the situation closely.

Gaynor White was not in attendance at the meeting to receive the formal written response to her question.

51/12 MEMBERS LOCAL ALLOCATIONS [Item 7]

The item was presented by the Community Partnerships Team Leader (West). A tabled paper was received by the committee detailing additional bids along with a revised balance sheet.

The Local Committee (Guildford) agreed:

- i. the items presented for funding from the Local Committee's 2012/13 revenue and capital funding as set out in paragraph 2 of the committee report, including the bid set out in the tabled document (Bids 2.1 – 2.18 in total)

- ii. to note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3 of the committee report (including the additional bids identified in the tabled item).
- iii. To note the return of funding to the Members' Allocation budget from projects previously agreed, as detailed in paragraph 4 of the committee report.

Reason

The spending proposals put forward for this meeting had been assessed against the County standards for appropriateness and value for money and the local committee agreed that they should be approved.

52/12 REVIEW OF GUILDFORD TOWN CONTROLLED PARKING ZONE [Item 8]

The item was presented by the borough council's On-Street Parking Co-ordinator. The paper detailed the outcomes of consultations undertaken to assess the need to implement new parking controls in Dene Road, St Luke's and Onslow Village.

Both Councillor Goodwin and Councillor Phillips had received representation relating to roads in Onslow Village prior to the meeting. Councillor Goodwin proposed that specific named roads in Onslow Village should be subject to further consultation in order to better understand the needs of the local communities. This was seconded by Councillor White and supported by Councillor Phillips. An amended recommendation was approved by the committee.

The Local Committee (Guildford) agreed;

- i. to formally advertise the intention to make an order to give effect to the draft proposals recently consulted upon in the Dene Road area (Annexe 7);
- ii. to formally advertise the intention to make an order to give effect to the draft proposals recently consulted upon in the St Luke's development, as revised (Annexe 8);
- iii. to consult on the design for an extended Controlled Parking Zone in the roads listed below* as set out in Annexe 10; and, following consultation, delegate the Parking Strategy and Implementation Manager, the Chairman of the Local Committee and the divisional and ward councillors for the area to make any necessary amendments to the design before formally advertising the intention to make an order;

(*Bannisters Road (part not already within CPZ), Ellis Avenue, Litchfield Way (part not already within CPZ), Manor Way (part), Orchard Road, The Crossways (part not already within CPZ), The Square, Vicarage Gate, West Meads (part not already within CPZ) and Wilderness Road)

- iv. to formally advertise the intention to make an order to give effect to the draft proposals for limited controls in Onslow Village (Annexe 9);
- v. to formally advertise the intention to make an order to give effect to the changes necessary to introduce various new formalised disabled only parking places and accommodate various recently constructed vehicle crossovers (Annexe 11);
- vi. to formally advertise the intention to make an order to give effect to the various other changes listed in Annexe 12, in order to increase the availability of space, its prioritisation for various user groups, improve safety, access and traffic flow; and
- vii. to make the order if there are no unresolved objections, or if there are objections, to report these to a future meeting of Guildford Local Committee.

Reason

The committee agreed the consultations and proposals in the recommendations best reflected the parking control needs of the local areas.

53/12 BYWAY OPEN TO ALL TRAFFIC 521 (ASH) (D68) REQUEST TO CONSIDER A TRAFFIC REGULATION ORDER ROAD TRAFFIC REGULATION ACT 1984 [Item 9]

The item was presented by the Senior Countryside Access Manager who advised that following approval from the Local Committee in November a Notice of Intention had been published for the statutory period. The results of the consultation were within the committee report; however, since the report had been published two additional emails of support for the implementation of the Traffic Regulation Order had been received. Three local residents, Terina Notz, Sue Johnson and Danny Jermann, had registered to speak on the item and spoke in support of the recommendation and listed their concerns about the impact of vehicular traffic. Local members Councillor Manning and Council Gimson also supported the officer recommendation.

The Local Committee (Guildford) agreed:

The grounds for making an all year round Traffic Regulation Order as outlined had been met, and an Order should be made for Byway Open to All Traffic 521 (Ash) (D68) to prevent damage to the surface and to

facilitate the passage of all other class of traffic on the byway, as shown on Drawing Number 3/1/54/H17 (Annexe 1 of the committee report).

Reason

The committee agreed that the proposal would safeguard the BOAT from further deterioration

54/12 HIGHWAYS UPDATE AND BUDGET ALLOCATION FOR 2013/14 [Item 10]

The item was presented by the Area Highways Manager who also tabled an additional paper as Annexe 2. The annexe concerned the condition and maintenance of the setts in Guildford High Street and members were advised there would be a further report to the June committee.

Members noted that the plans for major schemes proposed for Pirbright and Shere warranted the retention a £123,000 reserve in the budget. It was further noted that since the committee report had been published costs for the Albury bus stop had risen to £16,000.

There was support for the planned pedestrian survey and consultation with key stakeholders regarding the safety of pedestrians using Salt Box Road and Whitmoor Common.

The Local Committee (Guildford) agreed:

- i. to note progress on the 2012/13 programme of Integrated Transport Schemes (ITS, or improvement schemes), Local Re-surfacing Schemes, and S106 Schemes;
- ii. that £209,000 is allocated to the ITS or improvement schemes listed in the committee report;
- iii. to authorise the introduction of a 40mph speed limit on Queens Road, Bisley (currently 60mph) between the borough boundary and the existing 40mph limit to the south;
- iv. to delegate authority to the Area Highways Manager in consultation with the Chairman and Vice Chairman and locally affected members to amend budgets throughout the year if required to ensure the budget is allocated in a timely manner;
- v. to extend the remit of the Transportation Task Group to constitute up until the first Local Committee of the municipal year;
- vi. to delegate the ability to appoint Members to the Task Group to the Area Highways Manager in consultation with the Chair and Vice-Chair of the Local Committee in order to replace any

members who are no longer Councillors as a result of the local elections until the first Local Committee of the municipal year; and

- vii. to note the content of ANNEXE 2 of the committee report (tabled)

Reason

The committee agreed that the proposals met the needs of the local community and were the best use of the Highways budget.

55/12 LOCALISM IN HIGHWAYS : AN UPDATE ON DEVOLVED HIGHWAYS DELIVERY [Item 11]

The item was presented by the Area Highways Manager and the Highways Localism officer who explained the thrust of the initiative was to involve local communities in the delivery of Highways services in their neighbourhood. It was explained that the offer could be extended to community groups such other than parish councils in the longer term and that the qualifying, legal and constitutional requirements were being looked into. The members were advised they could transfer additional funds from their Highways budget to the initiative if they desired. There would be 6-monthly reporting to committee to provide updates on the progress of individual agreements whilst the budget allocation would be discussed by committee annually. The members were in support of the initiative and hoped it would build long-term working relationships with local partner organisations. To this end they proposed a reworded officer recommendation to reflect their endorsement.

The Local Committee (Guildford) agreed:

- i. The Highways Localism initiatives as set out in Annexe 1 of the committee report be approved and be funded through the committee's Highways budget set aside for the Lengthsman Scheme as set out in Item 10 of the agenda; and
- ii. The Local Committee would take into account the interest shown by other groups in Annexe 1 of the committee report and that interest could be explored later in the financial year 2013/14.

Reason

The committee agreed that working with parish and town councils and other community organisations was a positive means to establish locally-managed highways service delivery.

56/12 PIRBRIGHT BENDS SPEED LIMIT CHANGES [Item 12]

The item was presented by the Road Safety Team Leader who explained that the findings of the Surrey County Council Road Safety Working Group had identified the stretch of the B3012 as having a very

poor accident record. The report proposed implementing suitable speed limits in order that drivers would more safely negotiate the roads. Councillor Moseley said that work should also be undertaken to improve driver behaviour. Councillor Witham asked if the approach described in the committee report could be applied to the entire stretch of Gole Road and this was confirmed.

The Local Committee (Guildford) agreed:

- i. to note the results of the safety investigations
- ii. that, the speed limits should be changed as follows:-

Travelling westwards,

- a) to 40mph (from 60mph) from existing 60mph terminal sign in B3012 Gole Road to a point in B3012 Gapemouth Road, approximately 200m east of the railway bridge.
- b) to 30mph (from 60mph) from this point, continuing under the railway bridge along B3012 Gapemouth Road for approximately 600m
- c) to 40mph (from 60mph) from this point along B3012 Gapemouth Road / Guildford Road to the 30mph limit terminal. The western section of this route is in Surrey Heath.

Also, travelling westwards,

- d) to 30mph (from 60mph) from the railway bridge, along D46 Mytchett Place Road for approximately 1500m.
- e) to 40mph (from 60mph) from this point to the existing 30mph terminal sign, just south of Mytchett Lake Road. The western section of this route is in Surrey Heath.

The proposed new speed limits are shown in ANNEXE 1 of the committee report.

- iii. to authorise the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effects of which will be to implement the proposed speed limit changes and revoke any existing traffic orders necessary to implement the changes, and subject to no objections being upheld, the Order be made.
- iv. to authorise delegation of authority to the Area Highways Manager in consultation with the Chairman and Vice-Chairman of the Local Committee and the local Divisional Member to resolve any objections received in connection with the proposals.

Reason

The committee agreed that the proposals reflected a full assessment under the County Council's speed policy and addressed all safety concerns.

57/12 TRAVEL SMART LOCAL SUSTAINABLE TRANSPORT FUND UPDATE AND PROGRAMME 2013-14 [Item 13]

The item was presented by the Transport Projects Team Manager. The committee paper described progress to date for the schemes agreed for the 2012/13 financial year and laid out proposed schemes for the next financial year as endorsed by the Transportation Task Group. It was explained that the Department for Transport had originally required that the LSTF funding focus on the challenging congestion in the town centre. However, the Local Committee had drawn the view of the work outward to consider the importance of the rural areas to the town centre. It was noted that there was a LSTF fund available to increase the number of places where bicycles could be securely locked in the town centre. Councillor Searle said the community engagement work undertaken in Stoke had been well received.

The Local Committee (Guildford) agreed:

- i. to note progress with the delivery of the LSTF schemes in Guildford;
- ii. the 2013/14 LSTF scheme programme as proposed in ANNEXE B of the committee report; and
- iii. to delegate amendments to the LSTF Programme to the Local Committee Chairman and Chair of the LSTF Delivery Group in consultation with the appropriate county and borough officers and members

Reason

The committee agreed the 2013/14 programme and delegation would assist in meeting the objectives of the LSTF to encourage the use of sustainable transport modes, support the economy, local businesses and local communities.

58/12 SERVICES FOR YOUNG PEOPLE LOCAL PREVENTION COMMISSIONING 2013-15 [Item 14]

The Youth Services Contract Performance Officer presented the item. It was explained that the committee paper laid out the next steps in the procurement process supporting the reduction of NEET (Not in Employment, Education or Training) young people in Guildford. There would be a change to the procurement process moving from a contract to a grant award. The purpose of this change was to enable smaller local organisations to participate in the bidding by making the process more manageable. There would be a local event to explain the new

process to local bidders. A proportion of the budget would be set aside to support individuals to purchase one-off items eg chef whites or shoes which would enable them to participate in training or employment. Those bidders successful in the procurement process would be required to work with local partners and agencies to identify young people at risk of becoming NEET. Councillor Searle asked if the funding could be spread more evenly to support those partners contributing to that work.

The Local Committee (Guildford) agreed:

- i. to approve the allocation of £24,000 from the Local Prevention Framework funding for Individual Prevention Grants; and
- ii. to approve the Local Needs Specification at ANNEXE A of the committee report agreeing that it be considered by providers focusing on the identified needs for Guildford and the geographical neighbourhoods as prioritised by the Youth Task Group.

Reason

The committee agreed the sum allocated to Individual Prevention was fair and proportionate and that the specification reflected local need.

59/12 SURREY FIRE AND RESCUE SERVICE PUBLIC SAFETY PLAN UPDATE [Item 15]

The Area Manager for the Implementation of the Public Service Plan presented the item. The committee paper reported on the work undertaken towards realising the PSP over the past two years and outlined the work for the next three years to 2016. The meeting heard that Gomshall would be retained but with the reformed style of service. This would include the use of 4-wheel drive vehicles, defibrillators and increased partnership working with the ambulance service and local Police services. The work on the new fire station in Guildford was progressing. It was explained that because of the computer systems installed in modern fire engines it would be the most local fire engine that would respond to an emergency regardless of where the fire station was located. The reform of Wholetime Duty meant conforming to the national conditions of service. The number of firefighters was reducing in Elmbridge and Spelthorne and the service would be adjusting to this change. The future for the service included an increase in the number of volunteers, encouraging private sponsorship and income generation.

The Local Committee (Guildford) took note of note the progress to date on items in the Action Plan for 2011-13 and the proposed Action Plan for 2013-16

60/12 FORWARD PROGRAMME [Item 16]

The Local Committee (Guildford) took note of the Forward Programme for 2013/14.

Meeting ended at: 9.40 pm

Chairman